

GWA Judging Co-ordinators Meeting Notes

Brief Notes of Meeting held on 23rd July 2015

No.	ITEM	DETAILS	ACTION
1.0	Attendance	Executive Director: Ruth Gibbons (RG) GWA Board: Karon Williams (KW) Gymsports Manager: Karyn Murray (KM) State Teams & Events: Melissa Read (MR) WAG: Tracy Holmes (TH) & Heidi Rose (HR) AER: Paula Osborne (PO) & Samantha Elkington (SE) TRP: Fiona Wood (via phone) ACR: Debbs van Hagen (DvH) Apologies – Ann Ranieri (MAG), Fiona Harling (ACR), Karen Gilgallon (RG)	
2.0	Previous Notes	The previous notes will be accepted during the Gymsports Meeting which follows.	
3.0	Strategic Focus / Risk Strategy	3.1 2015 GWA Strategic Activities 3.1.1 Engage & Enthuse – Team Gym Launch of Team Gym was held in June, along with Coach Education. Minimal club attendance, but publicity will soon be increased to get numbers up. Discussion on the Judges Workshop for this event: <ul style="list-style-type: none"> - Recommended Course Duration – 2 hours - Must already have a judging accreditation (recommended Intermediate), preference to those familiar with acrobatics. - Two dates selected: Evening (Wed 2nd) & Weekend (Saturday 5th) - Will be advertising to clubs shortly. 3.1.2 Enable – Judge Workforce Development Working Party – S&D called for volunteers to be members of this working party, but there was a poor responses from members / clubs.	

		For the review to be effective, there needs to be members from a variety of gymsports with differing accreditation levels.	Judging Co-ordinators & Technical Committee Members to provide volunteers / suggestions for members of this working party. FW would like to be involved in the Working Party. PD / Teresa Holden – To provide stats for WAG on the ‘conversion rate’ for those who recently sat the new WAG Beginner Judges Course? Is it better than the current 50%?
6.0	Matters for Decision / Discussion	<p>4.1 Judges Invitational</p> <p>4.1.1 Budgets & Action Plans Two required – preliminary (prior to entries closing) and a final (after the close of entries). Should be linked in with the amounts identified in the Officials Action Plan.</p> <p>4.1.2 Planning The Officials Action Plan should ideally have funds being placed towards the Retention and Recruitment of Judges, however with the exception of WAG, most gymsports aren’t currently in a position to do this. A healthy profit from JI is therefore a priority to ensure that you have surplus money to be able to put towards this area.</p> <p>4.1.3 Entries Fees are being set too late for clubs to be able facilitate getting entries organised on time. Feedback from clubs is that they want this set in Jan along with other fees, rather than 7 weeks out (which is the current timeline). JI Spectator Entry Fees – setting an unrealistic figure can severely impact on the income generated from the event. Also can create angst when GWA Event Entry Fee is charged at the next event if they are significantly lower in comparison.</p> <p>4.1.4 Retaining Stock Gymsports should not be retaining large amounts of stock (i.e. medals and ribbons) outside of GWA. Any large amounts of stock need to be stored by GWA.</p>	<p>JC’s to ensure this occurs with all JI planning</p> <p>JC’s to ensure that they consider this when planning their budgets for JI in 2016.</p> <p>Gymsports to choose Spectator & Event Entry Fees for Judges Invitational in November. JC’s to ensure that they are ready to meet this deadline.</p> <p>Gymsport Judging Committees / Judging Co-ordinators to identify how much stock they have. If in excess of approx. 20 medals, stock will need to be counted in and stored by GWA. The</p>

		<p>4.2 Judge Nominations & Judge Fining</p> <p>4.2.1 Use of Judges on Panels Identified problems in both MAG & TRP that all judges are not being used. To investigate further, the Judging Co-ordinators need to know which clubs have complained and which judges are not being used on panels. Problem can be cleared up from there.</p> <p>4.2.2 Changing of nominations after the due date Some clubs are sending in multiple copies of the forms, which is making the composition of the panels difficult for some judging co-ordinators.</p> <p>4.2.3 Judge Fining An ongoing issue, so suggestion from RG that a Working Group to be established (3 – 4 people) to provide recommendations. Debbs volunteered as one, Tony Burton suggested by Ruth as one, Lee-Myree suggested by WAG, Sharron Isard (GWA). Debbs to lead. Daytimes identified as a possible time.</p> <p>4.3 Planning for 2016 Judging Courses A spreadsheet has been created by S&D in order to prepare for 2016 and simplify the planning process for the GWA Education Courses. Outlines number of courses, course type, min / max numbers for courses, identified presenters etc.</p> <p>4.4 Judging Fast-Track / RPL for Coaches & Athletes No RPL available, but fast tracking options are there. There are also guidelines available which show where (potentially) the athlete / coach can fit in. Clubs to be provided with this information by S&D.</p>	<p>quantities of medals needs to be provided to KM by 31 August.</p> <p>KM to investigate this further and inform JC's</p> <p>JC's need to advise KM which clubs are responsible for this issue.</p> <p>GWA to approach Working Group members and arrange for the first meeting to be held.</p> <p>Judging Co-ordinators to complete Planning Spreadsheet over the next few months to prepare for 2016.</p> <p>Feedback for S&D to extend the closing date for Education Courses to 3 weeks for 2016, as 2 week time frame is too short.</p> <p>Flowchart for this process to be created by S&D and then circulated to all Judging Co-ordinators for comment before being released to clubs.</p>
5.0	For Noting	<p>5.1 Statement of Supplier Forms Are in the process of being distributed to all judges. Judges can choose whether they want to be paid or not and therefore can possibly reduce the workload in the office, if a judge does not particularly want to get paid.</p>	<p>Judging Co-ordinators to ensure that all forms are being completed by their community and returned to GWA.</p>

		5.2 Judging Co-ordinators Reports Tabled from WAG, AER & ACR (see attached)	
8.0	Next Meeting	15th October 2015	

GWA Gymsports Meeting Notes

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3.0	Previous Notes	2.1 Confirmation of Previous Notes The previous notes (Combined Gymsports & Judging Co-ordinators Meeting Notes) were accepted by KW & HR 2.2 Matters Arising / Action List 2.2.1 GWA Technical Committee Planning Day Still pending, but TD's would still like for this to occur. Date selected was Sunday 6 th December in place of the December 3 rd Gymsports & Judging Co-ordinators Meeting. 2.2.2 GWA Awards Nomination Process Nomination process to be reviewed externally (via Dropbox) – TD's requested to review document and provide any suggestions for future changes between 11 th to 31 st August.	TD's to keep Dec 6 th free. KM / MR to organise for presenter. MR to set up Dropbox for the review and send link by August 11 th .
3.0	ED & Board Update	3.1 Board Update - report tabled by Karon Williams with key points noted (see attached). 3.2 GWA Marketing & Communication Plan An analysis on the current GWA Marketing & Communication strategy has been completed by Sports XChange. The developments which are made in this area will be able to assist with	RG to arrange for TD's to provide

		<p>sponsorship opportunities. GWA Staff will be soon be quizzed about their understanding of our current marketing plans in relation to Facebook, Instagram and the GWA Website. TD's also to be given this opportunity for comment.</p> <p>A Content Marketing Strategy to be established and implemented by GWA. Membership stats – current dashboard figures presented and discussed briefly.</p>	<p>feedback on the use of the GWA Facebook / Instagram / website</p> <p>Stats to be circulated by GWA to all TD's for their information. TD's can provide any comment / feedback.</p>
4.0	Strategic Focus / Risk Strategy	<p>4.1 2015 GWA Strategic Activities –</p> <p>4.1.1 Engage & Enthuse – TeamGym / GymFest TeamGym – covered in the Judging Co-ordinators meeting (see Judging Co-ordinators Notes). GymFest – Louisa Choi (LC) has a working group together, who are assisting with the planning of this event. Looking to fine-tune the event structure, so that a grant can be applied for from City of Fremantle. As a local business owner, Eamon Sullivan on board to assist with promotion of the event. Looking for suitable clubs to perform display items and will have appropriate stations for come and try activities.</p> <p>4.1.2 Endure & Expand – Technical Committee Review Survey not quite ready to be distributed, but will go out to shortly to assist with creating a new structure for TC's. GWA will also liaise with DSR for suggestions as to what structure works for similar sports management committees. TRP will be the 'guinea pigs' for the revised structure, since the current committee has been dissolved due to ongoing issues with this committee.</p> <p>Next TC Meeting – LC will discuss meeting frequency with each TC to determine the optimum amount of meetings for 2016.</p> <p>4.1.3 Excel – Event Review Thanks to each TC for their response to the Event Review Survey. Information which has come out of the review will be collated and presented to the GWA Board. Discussion about the timing of GWA surveys, with GWA conscious not overload clubs with multiple surveys within a short time period. TD's informed that GWA will look to put out one bulk survey covering a variety of different areas.</p>	<p>TD's to assist GWA with suggestions on the timing and content of survey.</p>
5.0	Matters for Decision /	<p>5.1 GWA Award Regulations 5.1.1 Timelines for review - Beginning of Sept – any suggestions for changes to the regulations for</p>	<p>MR to place Award</p>

	<p>Discussion</p>	<p>2016.</p> <p>5.1.2 Volunteer of the Year Award Suggestion that it is for any event volunteer, not just the main ones (i.e. Floor Manager, Scorer). Points should also be for the final judging panels, not what is on the judge nomination form.</p> <p>5.2 State Team Selection Policy & Travel Policy HR has suggested that State Team Policies should be looked at in an effort to make them more streamlined and consistent across the different gymsports.</p> <p>5.3 Advanced Coaching Accreditation PD gave an overview of the current Advanced Coaching accreditation process as well as the new extended pathway. Concerns that not enough members and clubs are aware of the pathways and the amount of work that is involved. Ideas put forward as to how to better advertise this to clubs and coaches.</p> <p>5.4 Judge Fining Refer to Judging Co-ordinator Notes</p>	<p>Regulations in Dropbox for review.</p> <p>GWA to update Award Regulations.</p> <p>State Team Policy drafts to be placed in a Dropbox for comment by each TD. Review timelines from 11th – 31st August.</p> <p>Email to be sent from GWA to coaches regarding the Advanced Courses and pathways. TC's to engage the Coaching Co-ordinator to assist with the promotion and communication of the course. GWA S&D section to set up an information booth at Spring State Championships.</p>
6.0	For Noting	<p>6.1 Sporting Schools Update from PD about the release of the program. Currently 60 schools are wanting to have gymnastics programs, with 5 clubs currently on board to assist with the delivery of the programs.</p>	<p>TD's asked to encourage and promote participation in this program– to</p>

		<p>6.2 Advanced Silver Coaching Course EOI Currently out for all gymsports – closes on 16th August. There is a selection criteria for the course. Completing the online Advanced General Principles Course (approx. \$70) is a pre-requisite for anyone wanting to attend this course.</p> <p>6.2 Technical Director Reports See attached for WAG, AER, ACR</p>	<p>clubs, coaches, schools etc.</p> <p>TD's to encourage the promotion of this throughout the clubs and gymnastics community.</p>
7.0	Next Meeting	15th October 2015	



GYMSPORTS/JUDGING CO-ORD REPORT WAG – July 2015

Strategic:-

- Elite & State Team Operational plans outstanding:
 - State Team plan reviewed and updated at March meeting from information noted in 2014 and discussion at March TC meeting. Updated and distributed. Assessment of key 2015 KPI's completed (see *State Teams* section below).
 - [Unchanged] Draft Elite plan completed. Discussed at July 2014 TC meeting. WAG TD to edit with recommendations from TC and share with GWA & GA.
 - Elite will require more liaising/discussion with GA given recent GA position changes.
 - More information regarding GWA plans also required in order to ensure appropriate alignment.
- WAG TC trialling use of Web-based software to assist with information sharing and task management. Trial is ongoing, but has been beneficial thus far.

Risk Management

- Clubs/Coaches/Judges making assumptions & jumping to conclusions regarding National Program and WA adoption. WAG TC & GWA Office focusing on getting information out to the community:
 - Additional Pamphlets released in 26th May
 - Latest news article highlighting information available released 3rd June ([here](#)).

Finance – Not Scheduled Item for Period

Judging & Judges Committee

- *Budget*
 - Request from GWA Board regarding contribution to the STC Equipment upgrade. \$20,000 revised unconditional offer formally accepted and thanked from the GWA Board.

Performance

- *Events*
 - Ben Barnard (Evens Co-ordinator) ran a Floor Managers course with GWA staff in June 2015. Second for the year. 5 attended.
 - Qualification Trials: increased Level 6 and Level 7 numbers, and good adoption of the NL rules (very minor issues).
 - Foundation Festivals: Generally very well received. Feedback survey to be sent to Clubs, but TC expecting increased number in competitions later in the year now the Clubs understand the structure.
- *Event Statistics –*
 - Comprehensive review underway, comparing not only events, but levels and age groups (due to changes with National program, and alteration of which levels compete which events).
- *State Teams*
 - *Review - Not Scheduled Item for Period*
 - As noted above, review of State Team Operational Plan & KPI's completed. Of note:
 - 1 of 4 Teams medalled (IL 8). Only 25% not 50%. 3 other teams placed 4th.
 - Individuals into finals: NL 7 (6 of 8), NL 8 (7 of 8), NL 9 (0 of 1), NL 10 (4 of 4). Total of 17 from 21 athletes – 81% (KPI met).
 - Increased attendance by Judges to Australian Championships.
 - Analysis conducted into appropriate selection scores for 2015. These were added to the WAG Technical Regulations.
 - WAG Selection Committee & TC need access to reports from Team in order to facilitate appropriate selections.
 - Workshops to be held to provide Coaches with information regarding direction and trends coming from Australian Championships (for 2016 planning).
- *High Performance – Not Scheduled Item for Period*
 - Lauren Mitchell & Martine George selected for World University Games. Unfortunately Lauren was injured the day prior to leaving. Desiree Jones selected as Judge.
 - Emily Little & Nikolai Lapchine selected and travelled to Madrid, Spain (competing with Maddy Laddin and Georgia Godwin).
 - International Levels Camp & TID Session: arranged by Regan Molyneaux and WAIS. Feedback to be gained from those involved.
 - HP Pathways session Wednesday 15th. Presented by Jo Richards.



- GA Performance Trial (17 & 18th July): 8 athletes competed across 2 days. WA's 8 FIG's all gained great experience. Fantastic for GWA to support the event.
- Australia vs China Friendly Invitational (7-8th August): FIG sanctioning granted. 17 Judges (inc. 4 WA judges) attending. Planning still underway.

Planning

- *Calendar – Not Scheduled Item for Period*
 - *Note:* WAG TC submitted request to hold another Perth International in 2015. Still awaiting GA & State ED's calendar discussions.
 - Due to GA not releasing Australian Classic dates until recently, there is now a significant conflict with GWA scheduled WAG events & requested dates from WAIS for preparatory events for Australian Classic. Request that GA is pushed to release all 2016 GA event dates prior to the end of 2015 to ensure appropriate State planning and reduce volunteer burnout.
- *Tech Regs / Event Handbooks – Not Scheduled Item for Period*
 - Review of specific Gymsport State Team selection process and the generic GWA Selection & Travel policies is required. Suggest more 'generic' processes/policies represented in GWA policies, to assist the GWA staff & board (repeatability) as well as perhaps reducing 'gaps'.
- *JC Action Plan update -*
 - Completed for 2015, and submitted to GWA office for review.

Education

- WAG Intermediate Course held in June 2015 with 14 candidates. 12 passing successfully, 2 with arrangements in place for resits.
- WAG Beginner Course held in June 2015. **50** candidates! Course run in 2 halves as a result.
- WAG Judge Study packs created for Beginner and Intermediate courses. More work required, but a good start.
- Intermediate bridging workshop run Sunday 5th June at DSR by Michelle Yardley. 15 (TBC) in attendance.
- WAG TC and Judges Committee to review and improve communication to Judges and Coaches regarding Course and Workshop information (working with the GWA office).

SCHEDULE OF RECURRENT MATTERS – GYMSPORTS & JUDGING CO-ORDINATORS REPORT – AER – JULY 2015

Strategic

- This year GWA have facilitated the Aerobics floor in Loftus Hall 2 being brought back into use for training and competition purposes. This is the only correctly sprung competition floor in WA and is essential for familiarizing GWA athletes with competition floors. This was enabled by GWA instructing repairs to be carried out, however our understanding is that these repairs are a temporary fix and a new floor is likely to be required in 2016. GWA have set up an equipment fund that enables the community to fundraise for a new FIG approved floor.
- The TC have been encouraging increased penetration of Aerobics into more clubs/locations. Indications are there will be increased growth in terms of clubs/locations by 2016.

Risk Management

We do not have any advanced coaches in WA qualified to put athletes on the floor at Nationals 2015. However we do have one coach, Samantha Elkington, who is currently awaiting the assessment of her qualification by GA. Should this assessment be successful she will be able to put athletes on the floor at Nationals.

Finance:

- Funds were raised at the recent Judges Invitational from a raffle (circa. \$150), spectator entry and photographic poster sales.
- A sausage sizzle at Masters, Landsdale has been scheduled for 13 December 2015 (circa. \$1000)

Performance:

Events

- AER Series 1 was held on 7 June at Loftus. Only one session was held due to low number of athletes (21). 2014 saw a few athletes retire, however, there were a few new faces on the floor performing and we envisage that we will continue to see new entrants of athletes into the sport.
- Judges Invitational was held on the 5 July at Loftus.

Levels 2-5 were judged by the intermediate judges and Debbs Van Hagen (FIG) and received their awards on the day of the competition. However, for Levels 6 and above the AER TC recognised prior to the event that due to having only one FIG/Advanced judge available on the day of competition the event needed to be videoed so that the event could be judged by a suitably qualified judge at a later date. This was carried out by Karon Williams. The scores were then published and the medals distributed by a member of the AER Judging community to the individual athletes at their respective clubs.

- Cairo Leicester currently has a dual role at state AER competitions as an athlete and coach for NDGC. To facilitate her to doing both roles the Senior Individual Females compete at the beginning of the session.
- State Teams – AER State Team nomination forms had to be submitted to GWA by 6 July. The AER State Team Selection meeting is scheduled for the 4 August 2015.

The Aerobics Australian Championships 2015 are being held from 17-20 September in Bendigo.

- On 3 May WA Athletes were allowed to trail via livestreaming to a panel of judges in NSW for selection onto the Australian team for ANAC. This was successful.

High performance

- Cairo Leicester (Senior Individual) represented Australia at the Suzuki World Cup in May. She placed 22nd.
- Zoe Tisdale (Senior Individual) and Rebecca Osborne (National Development) will be part of the Australian Team participating at ANAC from 26 July – 31 July 2015.

Planning

- Annual Awards – The AER TC are sending in their nominations to GA for the Aerobic Gymnastics Annual Awards. State nominees are due to GA by 1 August.

Education

- **Judging**

A Judging Workshop was held on the 25 April. We had 10 attendees across all levels and the workshop was well received by all. Debbs Van Hagen presented the workshop.

Unfortunately the Beginner Judging course scheduled for May 2015 had to be cancelled due to the lack of a presenter.

In June an Intermediate AER judging course was held. WA now have 3 newly accredited Intermediate AER judges. This means we are secure up to level 5 in terms of judging.

All of the current AER Intermediate judges have been offered the opportunity to judge at Aeroskools prior to Nationals in September. We are awaiting to see if we have any interested.

- **Coaching**

An Intermediate coaching course was held on 31 May. This course was not a scheduled calendar event however GWA allowed us to run it. 6 participants attended (1 Spirit, 3 NDGC, 2 College Park). 2 more coaches are currently interested in doing the Intermediate AER coaching course. The calendared Intermediate Coaching course still appears on the calendar for the 11 October, are we still able to run this?

2 coaches within WA are currently undergoing assessment to become Advanced coaches.

GYMSPORTS REPORT ACR – July 2015

Strategic:-

- State Team plan reviewed being updated
- L1-3 & L3a-5 event planning and review is complete

Risk Management:

- Nothing to report

Finance –*Not Scheduled Item for Period*

Performance

- *Events* - Trials have been held with only 1 pair attempting to qualify for Nationals. Next event is ACR Judges invitational this coming weekend. Numbers entered approx 45-50.

Planning

- *Nothing to report*

Education

- Beginner judging course run 1 candidate who passed
- Intermediate judging course run with 2 candidate both passed
- Advanced judging silver course run with one candidate who passed
- No coaching courses run to date in 2016.
- ACR FIG 2 course offered at the end of the year, looking for funding to send coaches across.